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shipping related questions

Media Mix – at the South Shore Art Center

First Class Pack & Ship is pleased to serve as receiving agent for Media Mix, March 19 through May 2, 2010. All items not hand delivered to the Art Center must be received by First Class Pack & Ship on or before March 12, 2010. For a per exhibitor fee of \$25 per box or crate (up to 3 pieces; each additional piece \$15.00), we will receive and store your artwork, deliver it to the Art Center for exhibition, and pack it up using your original materials for return to you. (Items received after delivery date subject to an additional \$15 delivery surcharge.) ***Return shipping fees are an additional cost.*** Do not enclose return shipping airbills or labels. Please complete the credit card authorization section below so that appropriate charges, as described here and detailed on our web site (under Art Shows), can be billed back to you.

Please note the following:

1. Holding, Delivery and Re-packing Fee will be charged to your credit card upon receipt of your artwork. All attempts will be made to reuse original packing materials for shipment back to you. When original packing materials are not usable, or when original packing materials do not meet shipping standards, a re-packing charge also will be applied to your credit card (refer to web site for details). You assume liability for any damage due to your use of insufficient or inferior packing materials.
2. Unless otherwise requested, items will be shipped back to you via FedEx or UPS Ground service with signature required upon delivery for items with a declared value of \$300 or more. Items too large for these services will be shipped via land freight or FedEx Express Saver. This cost also will be charged to your credit card.

Shipping Information for return shipment of art work (please print neatly)

Name: _____ # boxes/pieces submitted to show: _____
Address: _____
City: _____ State/Province: _____ Zip: _____
Tel: _____ Declared Value for return shipment: _____ (\$0 if left blank)
E-mail: _____

This entire page must be included when shipping your artwork. Please complete both boxes and enclose in an envelope along with your artwork. Items without this form (inside the box or taped to the outer box) will not be accepted. Ship artwork to "Media Mix" c/o First Class Pack & Ship, 644 Middle St., Weymouth, MA 02189.

PAYMENT INFORMATION

This section must be completed. Services, including return shipping, will be provided *only* with appropriate payment information and signature.

Card Name (circle): American Express Discover Mastercard Visa

Card Number: _____ Expiry Date: _____

Name as it appears on Card: _____ Card Security Code: _____

Billing Address: _____

_____ Zip: _____

Authorized Signature: _____ Date: _____

Your signature here authorizes First Class Pack & Ship to charge the above credit card for services as described above and your acceptance of terms outlined on this page. Be advised that re-packing and shipping charges are based on item weight and size, and shipping distance.

The South Shore's PREMIER Shipping & Business Center

Shaw's Plaza, 644 Middle Street, Weymouth MA, 02189

Tel: (781) 340-1115

Fax: (781) 340-1118

e-mail: FirstClassPackShip@gmail.com